

# ITAD Logistics Coordinator

**Job Title:** ITAD Logistics Coordinator

**Location:** Svenstrup, Denmark

**Department:** ITAD

**Reports To:** ITAD Manager

**Job Type:** Full-Time

## About Epoka:

Epoka A/S is an independent and well-established international company with a young and dynamic team of skilled employees. Since 1991, Epoka has been a market leader and is today one of the largest and most prominent companies in the buying and selling of new and pre-owned high-end servers, storage, and networking equipment. Epoka focuses on the trade and distribution of IT equipment to customers in more than 120 countries worldwide. The company employs around 60 people, most of whom work from the headquarters in Svenstrup, Denmark. The rest are based at our sales offices in the Netherlands, France, Spain, Hungary, Germany, and Singapore. Due to the company's continued growth and strategic plans for the coming years, we are currently expanding the team.

## Job Summary:

The ITAD (IT Asset Disposition) Logistics Coordinator is responsible for overseeing the end-to-end logistics and onsite operations for IT asset recovery. This role ensures the secure, compliant, and efficient movement of retired IT assets from client locations to processing facilities while optimizing costs and enhancing operational efficiency. The ideal candidate will be an entrepreneurial self-starter with a background in either logistics, supply chain management, or IT asset disposition—driven to innovate while ensuring compliance with regulatory requirements and industry best practices.

## Key Responsibilities:

- Develop and implement logistics strategies to optimize the transportation and handling of decommissioned IT assets.
- Coordinate asset pick-up, tracking, and delivery to ITAD processing facilities, ensuring compliance with data security and environmental regulations.
- Create and manage relationships with third-party logistics providers, freight carriers, and internal transportation teams to ensure service efficiency.
- Monitor and maintain chain-of-custody documentation for IT assets to ensure accountability and regulatory compliance.
- Collaborate with internal teams, including Warehouse, sales, compliance, and finance, to align logistics operations with business objectives.
- Develop and maintain KPIs to measure logistics performance, identify areas for improvement, and drive cost savings.
- Ensure adherence to industry standards and GDPR data security requirements.
- Stay updated on emerging trends, regulations, and best practices in ITAD logistics and supply chain management.

## Required Qualifications:

- 2+ years of experience in either logistics, supply chain management, or IT asset disposition.
- Understanding of IT asset disposition processes, regulatory compliance, and data security protocols.
- Experience managing third-party logistics providers or freight carriers.
- Proficiency in logistics software, asset tracking systems, and warehouse management tools.
- Excellent problem-solving skills and ability to optimize logistics processes for efficiency and cost savings.

## Application Deadline:

30 April 2025 10:30

## Contact person:

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ITAD Manager  
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## Location:

Lansen 19  
9230 Svenstrup

## Working area:

Logistics

- Exceptional communication and organizational skills.
- Knowledge of environmental regulations and certifications related to IT asset disposal.
- Ability to travel as required to support logistics operations and vendor relationships.

**Compensation & Benefits:**

- Competitive salary based on experience
- Excellent opportunities for personal and professional development
- A challenging role in a dynamic, international business environment

**Additional information**

Epoka serves customers in more than 120 countries who expect fast and reliable service, not all tasks can be completed strictly between 8:30 AM and 4:30 PM - though those are our regular working hours.

For more information regarding the position, feel free to contact Mark Gallacher [mga@epoka.com](mailto:mga@epoka.com) or +45 60 35 48 19

To learn more about Epoka A/S, visit [www.epoka.com](http://www.epoka.com)